

**YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES**
Regular Board Meeting
Thursday, January 12, 2017
7:00 p.m.
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333

FINAL MINUTES
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YST Bd Trustees
1.12.17
Approved Feb. 9, 2017 as
amended

MINUTES

Meeting called to order at 7:00 PM by Supervisor Mark Englerth.

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

**PLEDGE
ROLL CALL**

Roll Call: Present: Jansma, J. Lippert, Englerth, Rottschafer (via remote), VandenBerg.

Remote Participation: Roger Rottschafer

Staff Present: Larry Knowles, Frank Fiala, Rich Beukema.

Visitors: 7 (not including staff present).

**ADDITIONS/CHANGES
TO AGENDA**

ADDITIONS/CHANGES TO AGENDA:

Add:

- Resolution #1 -1-17 Kerry Harrison – College student/Survey Analyst
- Spec. Meeting Minutes of 1/3/17

Clerk's Report: Add Current Accounts Payable

Motion to approve Minutes and sealed Minutes of Special Meeting of January 3, 2017 at 6:30 p.m.:

**Special Meeting of 1/3/17
6:30 pm (sealed minutes of
Closed session). Approved.**

Motion by Lippert with support from VandenBerg to accept Spec. Meeting minutes and sealed minutes of closed session (1/3/17) as presented. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA:

**APPROVAL OF Consent
Agenda**

Consent Agenda:

- Regular Board Meeting Minutes: December 8, 2016
- Accounts Payable: Check # 913866 - 12-08-16 Amount: \$ 5,451.00
- Accounts Payable Dated 12-19-/12-21-16 Checks #91389 through Check #913911 Amount \$53,190.09
- Accounts Payable Dated 01-03-17 Checks #913912 to #913922 Amount \$10,263.67.
- Payroll Pay period End Date: 11-30-16: Checks # 5765-5768: Net Amount \$1,377.34
- Payroll Pay Period End Date: 12-30-16: Checks #5769 (Void)
- Checks #5770-#5785: Net Amount \$10,259.43
- Payroll Pay period End Date: 12-30-16 Checks #5786 & #5787: Net Amount \$575.60
- (12-15 (Nov.) 12-30 & 12-31-16 Grand Total) ... EFT Amount \$3,103.99
December 31st, 2016 Receipts \$207,142.86

Approval of Consent Agenda as
presented. MOTION
CARRIED.

Motion by VandenBerg with support from Jansma to approve the Consent agenda for tonight's meeting as presented. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.

<u>BOARD ACTION ITEMS-</u>	<u>BOARD ACTION ITEMS</u>
<p><u>-Set Meeting Date with Township Attorney Whispering Pines:</u> -Note: January 17 is Road Commission Meeting in afternoon *<u>Tentatively set for 9:00 a.m. on Monday, January 16, 2017 (Twp. Attorney/WP)</u></p>	
<p>*<u>Resolution #01-01-2017 -Township Survey Report/College Student</u> *Motion by Jansma with support from Lippert to approve <u>Resolution #01-01-2017</u> to pay a stipend (gift of appreciation) to WMU student who organized and presented the results of the Township Survey. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p><u>MOTION to Approve Stipend/Resolution to Twp. Survey Organizer</u></p>
<p><u>More Meeting Dates set:</u> *<u>Rules of Engagement Date:</u> <i>Monday, Jan. 23, 2017 at 6 p.m.</i> *<u>Meeting Date for Board Appointments:</u> <i>Monday, Jan. 30 changed to Feb. 13, 2017 at 6 p.m.</i> *<u>Meeting Date for Township Business Plan 2017:</u> <i>February 8, 2017, Wednesday at 6:00 p.m.</i></p>	<p><u>Meeting Dates Set</u></p>
<p><u>Appointments:</u> <u>Treasurer Alice Jansma: Deputy Treasurer Appointment- Deb Mousseau</u> *Motion by Jansma support by VandenBerg to appoint Deb Mousseau as Deputy Treasurer. All ayes. MOTION CARRIED. ----- <u>Recommend Alice Jansma to GLASWA Representative for YS Twp. Board:</u> *Motion by Englerth with support from Rottschafer to recommend and approve Alice Jansma as GLASWA Representative for YS Twp. Board. All ayes. MOTION CARRIED.</p>	<p><u>Appointments of Dep. Treasurer and Board Rep. to GLASWA</u></p>
<p><u>STREET LIGHTS:</u> <u>Lights at: Golden Rod Ct. and Patterson & Water Lily Lane and Patterson (installed this summer)</u> Motion by Jansma with support from Lippert to approve Resolutions #01-02-2017 & #01-03-2017 for lights at Golden Rod Ct./Patterson and Water Lily Lane/Patterson respectively. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED. ----- <u>Street Lights at: M-37 at Springview / Valley & Patterson / Island Drive & Patterson:</u> Motion by Lippert with support from VandenBerg to approve installation of three (3) street lights not to exceed \$606.00 - Resolutions #01-04-2017, #01-05-2017, an #01-06-2017 for M-37 at Springview, Valley & Patterson, and Island Drive & Patterson respectively. ROLL CALL: Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. MOTION CARRIED.</p>	<p><u>MOTIONS to APPROVE STREET LIGHTS</u></p>
<p><u>Board of Review Re-Appointments:</u> By Supervisor Englerth at next Bd of Review</p>	<p>Page 2 of 4 YST Bd Trustees 1.12.17</p>

meeting	PUBLIC COMMENT (None)
PUBLIC COMMENT: (Limit 3 minutes) - NONE.	ACKNOWLEDGEMENT OF VISITORS
<p>ACKNOWLEDGEMENT OF VISITORS:</p> <p>Barry County Board of Commissioners – Dan Parker, from the Middleville area, introduced himself. He will now represent the township in Craig Stolsonburg’s spot.</p> <p>Vivian Conner: Submitted report</p> <p>Henika Library Director – Molly Walker is reaching out to the Board and would like to work with the board regarding Yankee Springs Residents living in the Wayland School District who would like to have access to the Henika Library in Wayland.</p> <p>Jenny Ward – Resident of Yankee Springs Township, Archwood Drive. J. Ward has three children who attend Wayland Union Schools and they would really like to be able to use the public library. It is very important to their family.</p>	<p>Barry County Board of Commissioners –</p> <p>Henika Library Director Molly Walker</p> <p>Jenny Ward, YS Twp. Resident</p>
<p>TREASURER’S REPORT: Alice Jansma, Treasurer</p> <p>➤ Motion by Rottschafer with support from VandenBerg to approve the previous month’s Treasurer’s Report as presented. All ayes. MOTION CARRIED.</p>	TREASURER’S REPORT: Alice Jansma
<p>PLANNING COMMISSION DECEMBER REPORT: Frank Fiala, PC Chairman</p> <ul style="list-style-type: none"> • F. Fiala thanked the Board for the recent Joint Meeting (1/3/17). • The PC is working on the Master Plan and hope to have major things completed at next meeting. • A standard rezoning request is coming up at next week’s PC meeting that will come before the Board at it’s next regular meeting. 	<p>PLANNING COMMISSION: Frank Fiala, Chairman</p>
<p>ZONING ADMINISTRATOR REPORT: Larry Knowles – (Written report submitted.)</p>	<p>ZONING ADMINISTRATOR REPORT: Larry Knowles <i>Written Report submitted</i></p>
<p>SUPERVISOR REPORT- MARK ENGLERTH:</p> <p>Small Business Development Options – a request came from a business individual wanting to do some developing on M-179. The County/Chamber of Commerce has a spokesperson who will come out to the township to look at possibly a tax abatement or other assistance to business development in our township. <i>Consent was given from board to go forward with this – all ayes.</i></p> <p>Committee of the Whole - Work Sessions - The Board is looking at having 2 meetings a month – the second meeting being mainly a work session.</p>	<p>SUPERVISOR REPORT- MARK ENGLERTH</p>
<p>FIRE COMMITTEE REPORT: Roger Rottschafer - Trustee</p> <p>For <u>Dec. 2016</u>: <u>17</u> MFR calls & <u>7</u> Fire calls.</p>	<p>FIRE COMMITTEE: Roger Rottschafer</p> <p>Page 3 of 4 YST Bd Trustees 1.12.17</p>

For the Year (Starting in April): 179 MFR Calls & 56 Fire Service calls

Items missing at fire station – The insurance company has stated the missing items will not be covered. D. Miller has asked to build a closet to lock up certain items. Work has been done. Invoice \$1,315.00 came just this week.

*Motion by Jansma with support from Lippert to approve invoice of \$1,315.00 for locking cabinet made to secure fire station items. **ROLL CALL:** Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. **MOTION CARRIED.** It was noted that a P.O. system is to be used for future purchases/orders.

MOTION TO APPROVE CABINET AT FIRE STATION

CLERK'S REPORT: J. Lippert

CLERK'S REPORT: J. Lippert's Report

- **Gun Lake 2016 Annual Report- Information Only**
- **May School Election- Information Only**
- **Current Amounts Payable - ending 1/12/17**

*Motion by Jansma with support from VandenBerg to pay accounts payable Chk #s 913925 - 913948 for the amount of \$29,002.25. **ROLL CALL:** Jansma: yes, Lippert: yes, Englerth: yes, Rottschafer: yes, VandenBerg: yes. Yes: 5, No: 0. **MOTION CARRIED.**

Current Payables Approved

NEW/OLD BUSINESS

• **NEW/OLD BUSINESS:**

Englerth commented that Michael Callton has offered to come to the township hall and speak on the issue of medical marijuana. M. Englerth asked for consensus of the Board as to what direction to go. F. Fiala commented that the township attorney and advice gave recommendation that the PC does not put effort into crafting an ordinance at this point. It was noted that this meeting would be for informational purposes only. *Consensus was given – it (informational meeting) will not be posted/advertised as being promoted or endorsed by the Township board.*

PUBLIC COMMENT

PUBLIC COMMENT: None.

BOARD COMMENT

BOARD COMMENT:

Alice Jansma commented the township hall/office now has 4 smoke detectors and a carbon monoxide detector (at the township hall/office). Detectors were provided by Wayland Fire Dept. from a grant they received.

Jan Lippert mentioned the **Intercounty Drain Board of Allegan and Barry Counties will be meeting regarding Cuddy Drain – January 18th, Wed. At 1 p.m. Township Hall**

ADJOURNMENT

ADJOURNMENT:

Motion by Rottschafer with support from VandenBerg/Lippert to adjourn at 8:04 p.m. Approved by all. Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 1.12.17

Date: Feb. 9, 2017 as amended

Approved : _____
Janice C. Lippert, Township Clerk